Institutional Endowment Fund Gift Policy

The Board of Trustees establishes the following policy defining the meaning and treatment of donor designated gifts to an existing Institutional Endowment Fund at the Community Foundation.

Institutional Endowment Funds are assets that are transferred or contributed to the Community Foundation directly from a not-for-profit organization for the purpose of growing or building a meaningful long-term financial resource. The endowment generally supports the organization in fulfilling its mission or to achieve a defined future financial objective to further the organization’s charitable objectives.

In compliance with FAS 136, the Foundation defines, tracks and reports contributions to Institutional Endowments within two classifications: 1) contributions to the Foundation directly from the organization (classified by the Foundation as a liability held for others; and 2) contributions from third-party donors in support of the organization’s endowment at the Foundation (classified by the Foundation as an asset). Third-party donor contributions can be made directly to the Foundation through the general public’s awareness of the fund or the organization may send donor contributions to the Foundation utilizing the Foundation’s administrative services to process such gifts.

In consultation with the Foundation’s accounting advisors and in compliance with FAS 136, the Foundation will categorize donor contributions as follows:

1. Gifts from the not-for-profit organization will be posted to the Institutional Endowment Fund.
2. Gifts from third-party donors will be posted to the companion Endowment Fund benefiting the not-for-profit organization.

Whenever an Institutional Endowment Fund is created the Foundation will create the companion Endowment Fund whether or not any third-party donations have been received.

Approved January 13, 2010
Revised and Approved by the Board of Trustees on May 10, 2012